

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

[clerk@wilberfoss-pc.gov.uk](mailto:clerk@wilberfoss-pc.gov.uk)

[www.wilberfoss-pc.gov.uk](http://www.wilberfoss-pc.gov.uk)

To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 21<sup>st</sup> August 2025**. Please arrive promptly.

*Sarah Wills*

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

1.	To accept apologies on behalf of absent members and to consider any applications for the current vacancy.
2.	To record declarations of <a href="#">pecuniary and non-pecuniary interest</a> by any member of the council in respect of the agenda items listed below. ( <i>Members declaring interests should identify the agenda item and type of interest being declared</i> ). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3.	To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 17 <sup>th</sup> July 2025.
4.	<b>Planning Matters</b>
4.1	To consider Planning Application <b>25/02055/PLF   Change of use of land for the siting of fully serviced pods and reception pod, together with parking, drainage and landscaping</b>   Land North of The Chestnuts, Hull Road, Wilberfoss.
4.2	To receive notification of the outcome of Planning Application <b>25/01482/PLF</b>   External alterations to existing building  CLAAS Eastern Limited, Hull Road, Wilberfoss.
4.3	To receive notification of the withdrawal of an appeal against the decision of Planning Application <b>24/00132/CLREF</b>   Certificate of Lawfulness for the existing use of land and buildings for the storage, maintenance and subsequent sale of industrial equipment (Use Classes B2 and B8) <b>Location:</b> Endfield Machinery Sales Limited, Unit 4, Storking Lane, Wilberfoss.
4.4	To receive notification of the outcome of Planning Application <b>24/03769/PLF</b>   Erection of a stable block and construction of a separate riding arena with timber fencing on existing paddock area <b>Location:</b> Swallows Barn, Birker Lane, Wilberfoss.
4.5	To receive notification of the outcome of Planning Application <b>25/01558/PLF</b>   Erection of two-storey and single-storey extensions   18 Main Street, Wilberfoss.
4.6	To consider Planning Application <b>25/01603/PLF</b>   Erection of a garage with home office above and caravan/car port to side (Retrospective Application)   Boxers Barn, Boxers Cottage, Birker Lane, Wilberfoss.
4.7	To consider Planning Application <b>25/01899/PLF</b>   Erection of workshop/storage unit and extension to side of existing workshop/storage unit   Trebro UK Limited Sand Lane Game Farm Sand Lane Wilberfoss.

5.		<b>Ward Councillors' Reports for information:</b> Items raised for discussion will appear on the Agenda for the next meeting
6.		<b>Urgent Decisions</b> To receive notification of any urgent decisions taken since the last meeting to include the purchase of paint and cleaning materials for the Community Payback Team
7.		<b>Progress Reports and to address any issues outstanding from previous meetings</b>
7.1		To receive any update of work to be carried out by the Community Payback team.
7.2		To receive any updates regarding the post and rail fencing installation on the amenity land off Storking Lane.
7.3		To receive any updates regarding the provision of a safety barrier for the snicket between Ings Road and Middle Street.
7.4		To acknowledge that the new litter bin on Storking Lane has been installed.
7.5		To receive any feedback following public consultation about the installation of a bench on Willow Park Road.
7.6		To receive any update on the provision of a children's dedicated book swap.
7.7		To receive any update following the Clerk's enquiries to Newton upon Derwent Parish Council about the cost of installing a footpath.
7.8		To receive any update following the Clerk's report of an unauthorised encampment on Wilberfoss Hill.
7.9		To acknowledge the purchase and installation of the archive document cupboard.
7.10		To receive any update following the Clerk's enquiries about new Cold Calling signage.
7.11		To receive an update on Wilberfoss Playing Fields Association's request for funding.
8.		<b>Environment &amp; Community matters</b> <i>(to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups)</i>
8.1		At the request of Cllr Room, to consider maintenance work to Jubilee Copse.
8.2		At the request of Cllr Veitch, to consider the purchase of a Solar Kit to power the Speed Indicator Device (SID).
8.3		At the request of Cllr Room, to reinstate the benchmark on Storking Lane, which was unearthed when a new gate was installed.
8.4		Following a request from a resident, to consider remedial maintenance to the oak bench on the amenity land.
8.5		At the request of Cllr Savage, to discuss the surface repairs to Hawthorn Drive.
9.		<b>Councillors' Reports and items for future Agendas</b> – <i>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making</i>

10		<b>Administration Matters</b>
	10.1	To approve the 2025 salary increase and back pay for the Clerk, in line with the pay offer notified by the National Association of Local Councils.
11		<b>Finance</b> <i>(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at <a href="http://www.wilberfoss-pc.gov.uk">www.wilberfoss-pc.gov.uk</a>.)</i>
	11.1	The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the Clerk's salaries, together with the reimbursement of administration expenses incurred by the Clerk (if any).
	11.2	To receive confirmation of receipt of the 2025 Wilberfoss Quarry Fund allocation.

Clerk/RFO